

# SANGEEVANI PUBLIC SCHOOL

CLASS - VI<sup>th</sup> Assignment - ③

Computer (ch-3 Advance features of word) ~~2019~~  
Do this work BOOK & Copy

① MCQs <sup>2</sup>/<sub>0</sub> (Pg-40)

1-(C), 2-(b), 3-(a), 4-(a), 5-(a)

② Fill in the blanks <sup>2</sup>/<sub>0</sub> (Pg-40)

① every ② hyperlinked ③ Design ④ Text ⑤ footer

③ True or false <sup>2</sup>/<sub>0</sub> (Pg-41)

1-(T), 2-(F), 3-(T), 4-(F), 5-(T)

④ Match them <sup>2</sup>/<sub>0</sub> (Pg-41)

1-(b), 2-(e), 3-(d), 4-(a), 5-(c)

⑤ Answer these following question

① What is page header?

Ans → The text written in top margin area of a document is called header.

② State about the find feature of word?

Ans → It is very useful.

It is advance word.

③ How do you open

④ What is hyperlink?

Ans → A text, word or image that sends you to the linked page.

⑤ What are the steps to insert column custom watermark?

Ans → ① Click Design → watermark → Custom watermark

② printed watermark

③ select picture

④ Text watermark

⑤ Click OK

SANJEEVANI PUBLIC SCHOOL  
class - VI<sup>th</sup> Assignment - ②

Ch-4 (Enhancing A presentation)  
Computer

Do this Assignment in book & copy

Q1 MCQ's  $\frac{2}{2}$  (Pg-55)

1-(C), 2-(b), 3-(a), 4-(a), 5-(b)

Q2 Fill in the blanks  $\frac{2}{2}$  (Pg-55)

① Slides, Corner ② Animation ③ Slides ④ Star ⑤ None

Q3 True or false  $\frac{2}{2}$  (Pg-56)

1-(F), 2-(F), 3-(T), 4-(T), 5-(T)

Q4 Match item  $\frac{2}{2}$  (Pg-56)

1-(d), 2-(a), 3-(b), 4-(c)

Q5 Answer these following questions

Q1 what is the use of star icon present next to the slide in slide panel.

As  $\Rightarrow$  Animation

Q2 what is slide transition?

As  $\Rightarrow$  slide transition are the visual movements of slides that you see when one slide changes to another in the slides show view.

Q3 which ribbon do you click to apply slide transitions?

As  $\Rightarrow$  Transitions

Q4 How do you remove slide transition?

As  $\Rightarrow$  click Animation  $\rightarrow$  None  $\rightarrow$  Apply to all

Q5 what is powerpoint?

As  $\Rightarrow$  powerpoint is very popular presentation software.